



# STAINBECK CHURCH

## LEEDS (United Reformed)

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Serving the Leeds URC Partnership  
[www.stainbeckurc.org.uk](http://www.stainbeckurc.org.uk)

## Safeguarding policy

### 1. Aim and purpose of this policy

The aim of this policy is to ensure that protecting people from abuse, harm or neglect is central to our culture. It provides procedures for promoting safeguarding, preventing abuse and protecting children, adults at risk and staff. This includes clear procedures for taking appropriate action when safeguarding concerns are raised.

### Who this policy applies to

This policy is approved and endorsed by the Elders and applies to:

- All members of our church
- All those who attend and serve our church/place of worship and its services
- Our Trustees and Elders
- Paid staff (both internal and external eg contractors or consultants)
- Volunteers
- Organisations and groups which hire our building with written agreement to operate under the church safeguarding policy.

### Principles underpinning the policy

- Our theology and values – we recognise that safeguarding is everyone's responsibility and forms an integral part of the mission of the United Reformed Church. It is a part of its response and witness to the love of God in Jesus Christ. Safeguarding is underpinned by Jesus' command to his followers to "love one another as I have loved you" (John 13:34-35). We, the Church, aspire to be a loving community, offering a welcoming environment in which people can flourish, and are safe from harm or abuse.
- Our commitment to put the welfare of children and adults at risk first
- A willingness to be open and listen
- A commitment to comply with relevant legal and regulatory requirements.

### Definitions

The term 'children' refers to those under the age of 18 years.

The term 'adult at risk' refers to any adult aged 18 or over who, by reason of mental or other disability, age, illness or other situation, are permanently, or for time being,

unable to take care of themselves, or to protect themselves against significant harm, abuse or exploitation.

### **Duty of care and confidentiality**

We have a duty of care to all beneficiaries of the church, whether children or adults. We will always maintain confidentiality, except in circumstances where to do so would place the individual or another individual at risk of harm or abuse.

## **2. Creating a safer culture**

We are committed to creating a safer culture in our church which will help us to prevent harm from occurring and provide an environment in which all can flourish.

In line with Chapter two of Good Practice 6, we will:

- Appoint a Church Safeguarding Coordinator and ensure contact details are available for anyone to report a concern
- Have a safeguarding policy which is reviewed annually and updated when necessary
- Practice safer recruitment procedures for paid and volunteer roles
- Ensure all those working with children and/or adults at risk are given copies of relevant Codes of Conduct
- Follow the requirements of the training framework
- Comply with legal requirements in respect of data protection
- Complete the Annual Church Safeguarding Return
- Ensure safeguarding is a regular agenda item for church and Elders' meetings.

## **3. Ensuring safer activities**

Whilst it is not possible to guard against every eventuality, we are committed to providing as safe an environment as possible for activities both on and off church premises.

In line with Chapter three of Good Practice 6, we will:

- Ensure appropriate insurance is in place for buildings and activities
- Consider the implications of data protection and health and safety requirements for specific activities
- Carry out risk assessments for relevant activities or events
- Ensure adequate staffing for activities and that leaders have suitable training, are aware of relevant guidance and agree to follow relevant Codes of Conduct
- Ensure the hirer's agreement is in place for other organisations using church premises
- Seek advice from the Synod Safeguarding Officer for complex or sensitive risks.

## **4. Recognising and responding to concerns**

We acknowledge that, although promoting Safer Culture and Safer Activities will help to protect all those in contact with the church, some concerns will inevitably arise and we are committed to responding well in such circumstances.

In line with Chapter four of Good Practice 6, we will:

- Promote awareness of different kinds of abuse, other vulnerabilities and types of safeguarding concern
- Seek to create a 'listening culture' and help people develop listening skills to

- respond appropriately in situations where sensitive information is disclosed
- Inform the Synod Safeguarding Officer as a minimum of any situations where involvement from statutory services is/may be required
  - Share information with statutory services as appropriate and co-operate with them during any investigations
  - Report any serious safeguarding incident to the Charity Commission and notify the Synod Safeguarding Officer.

## **5. Managing allegations and people who may pose a risk to others**

Where allegations are made against individuals within the Church, we are committed to following all required investigative and regulatory procedures. We will work in collaboration with the Synod, wider Church staff, statutory agencies and other relevant organisations.

In line with Chapter five of Good Practice 6, we will:

- Co-operate fully with any investigative or disciplinary procedures
- Inform the Synod Safeguarding Officer immediately on becoming aware of anyone in the church who may present a risk to others
- Work with the Synod Safeguarding Officer and contribute relevant information for risk assessments
- Alert the Synod Safeguarding Officer or statutory agencies to known breaches of a safeguarding agreement.

## **6. Supporting victims and survivors**

The key principle underpinning our policy and practice in this area is that all those who have experienced abuse, whether recently or in the past 'will be listened to and offered the pastoral care and support they deem appropriate and relevant, irrespective of type of abuse, context, or when this occurred' (General Assembly policy statement 2021).

In line with Chapter six of Good Practice 6, we will:

- Recognise that the Elders' meeting has responsibility for provision of pastoral care
- Be aware of local support services that people can be referred or directed to
- Ensure those in relevant roles attend appropriate training
- Seek advice from the Synod Safeguarding Officer about provision of appropriate support when necessary.

## **7. Key contacts**

### **Church Safeguarding Coordinator**

Name and contact details: Emmanuelle Bastide-Wilson

Email: [embastide@icloud.com](mailto:embastide@icloud.com)

Tel: 07941 923 420

### **Deputy Church Safeguarding Coordinator**

Name and contact details: Judith Taylor

Email: [judy.taylor@tiscali.co.uk](mailto:judy.taylor@tiscali.co.uk)

## **Synod Safeguarding Officer**

Name and contact details: Carrie Kaunda  
Email: [Carriekaunda.yorkshire@urc.org.uk](mailto:Carriekaunda.yorkshire@urc.org.uk)  
Tel: 07917 958579

**URC Safeguarding Office** (This should only be used if you are unable to contact your Synod Safeguarding Office)

Email: [safeguarding@urc.org.uk](mailto:safeguarding@urc.org.uk)  
**Local statutory services: Children**

### **Local Authority Designated Officer**

Telephone No 0113 37 89687 (Monday to Friday)  
Email [LADO@leeds.gov.uk](mailto:LADO@leeds.gov.uk)

It is advised to make telephone contact first to discuss allegations or concerns before sending any information by email.

### **Local statutory services: Children**

Children's Social Work Service 0113 222 4403 between 9am – 5pm (Wed 10am-5pm)  
Children's Emergency Duty team 0113 535 0600 (if the issue can't wait until the next day)

### **Local statutory services: Adults**

Adult at risk Social Care: 113 222 4401 between 8.30am – 5pm (Wed 10am-5pm)  
Out of hours: 0113 378 0644  
Email [edt.ss@leeds.gov.uk](mailto:edt.ss@leeds.gov.uk)

### **Police contact number:**

In an emergency dial 999 and non-emergency dial 101

### **If you are a child**

Children's Social Work Service 0113 222 4403 between 9am – 5pm (Wed 10am-5pm)  
Childline on 0800 1111 [www.childline.org.uk](http://www.childline.org.uk)

## **8. Review**

This policy will be reviewed annually, updated as required and adopted by the church meeting.

Date of most recent review: February 2026

Date of next review: March 2027

Signed by: Emmanuelle Bastide-Wilson

(On behalf of the church Elders)

## 9. Details of other organisations and support services

National sources of support can be found in Appendix L1. Below are links to local services and resources:

Leeds Safeguarding Children Partnership	<a href="http://www.leadsscp.org.uk">www.leadsscp.org.uk</a>
Leeds Safeguarding adults board	<a href="http://www.leadssafeguardingadults.org.uk">www.leadssafeguardingadults.org.uk</a>
Leeds Mind	<a href="http://www.leedsmind.org.uk">www.leedsmind.org.uk</a>
Leeds Domestic Violence support services Helpline : 0113 246 0401	<a href="http://www.ldvs.uk">www.ldvs.uk</a>
Mindwell	<a href="http://mindwell-leeds.org.uk">mindwell-leeds.org.uk</a>
Citizens Advice Bureau & Legal Centre Leeds 0808 2 78 78 78	<a href="https://www.citizensadvice.org.uk/">https://www.citizensadvice.org.uk/</a>
Emmaus Leeds (homeless support)	<a href="https://emmaus.org.uk/leeds/">https://emmaus.org.uk/leeds/</a>
Night Owls (children & Young People) 0800 148 8244 (Text 07984 392 700)	<a href="http://www.wynightowls.org.uk">www.wynightowls.org.uk</a>
Relate (Marriage & Personal Counselling)- Bradford and Leeds 01274 726096	<a href="https://www.relate.org.uk/">https://www.relate.org.uk/</a>
Samaritans 116 123 (freephone)	<a href="https://www.samaritans.org/">https://www.samaritans.org/</a>
St George's Crypt	<a href="https://www.stgeorgescrypt.org.uk/">https://www.stgeorgescrypt.org.uk/</a>

